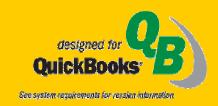


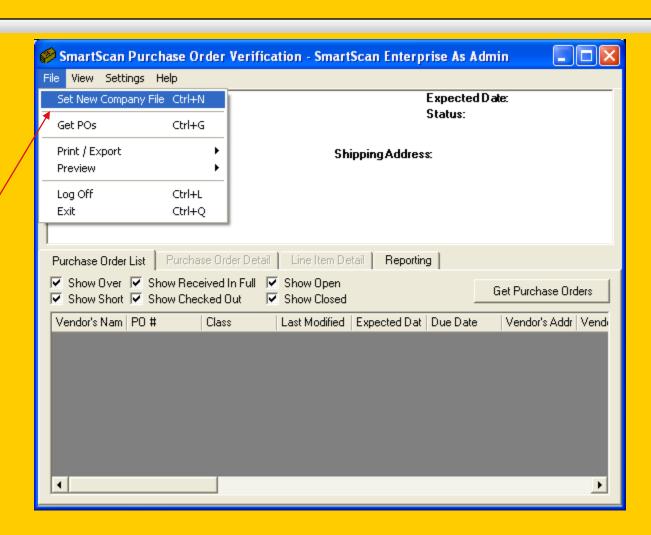
Add the power of barcoding QuickBooks

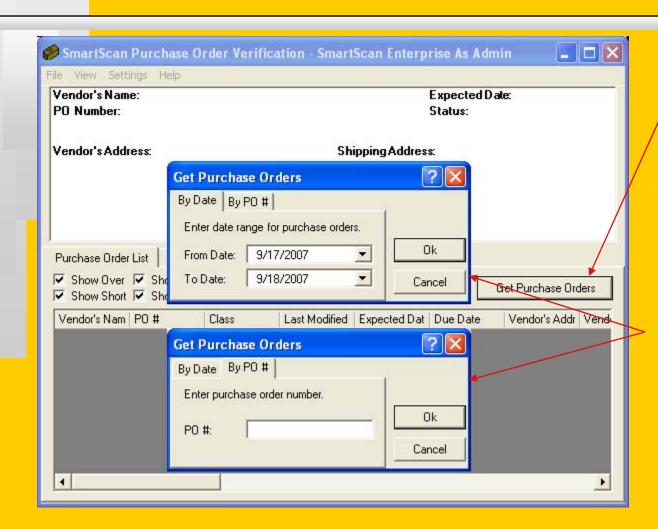
An instructional and reference overview of using SmartScan Purchase Order Verification with QuickBooks





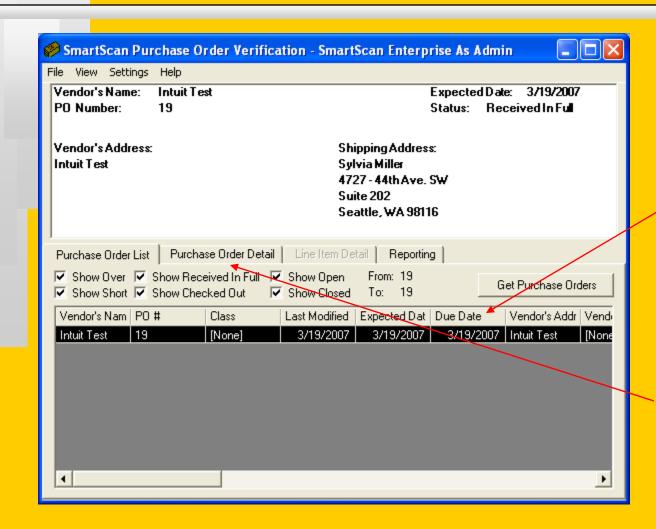
Start by selecting the QuickBooks company file.





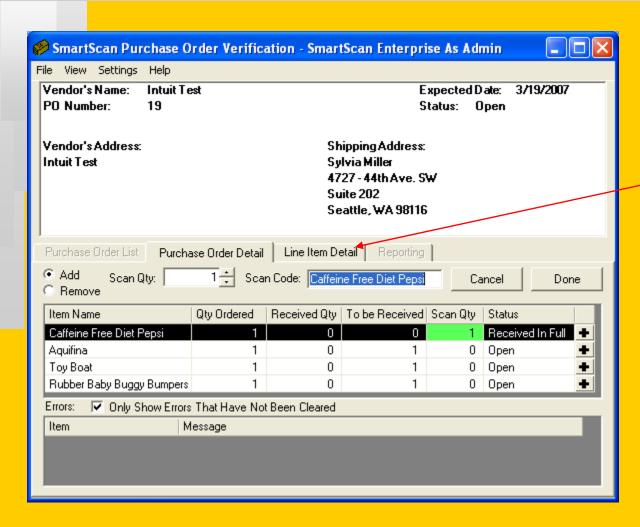
Click on "Get Purchase Orders."

Select the date range or transaction number to receive.



Select the Purchase Order you'd like to work with.

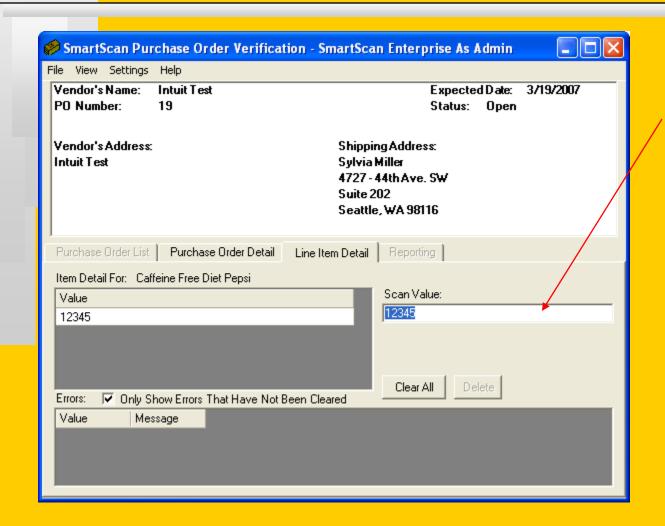
Click the Purchase Order Detail



Scan items in any order to receive them.

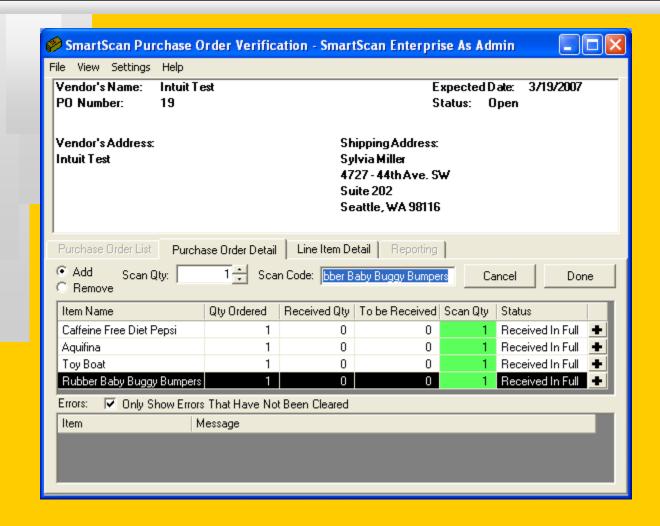
To assign serial numbers to each item, highlight the item and click the Line Item Detail tab.

(Changes made in the mobile version will also be shown.)

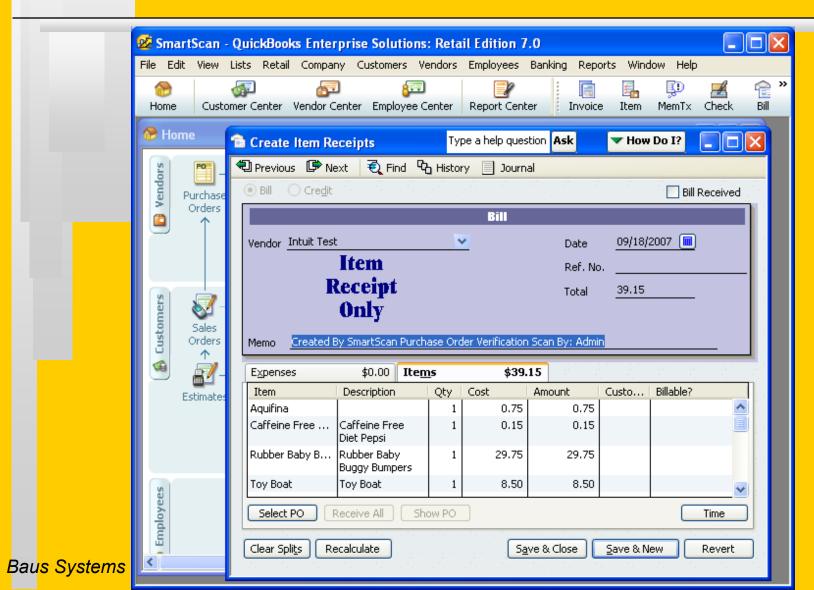


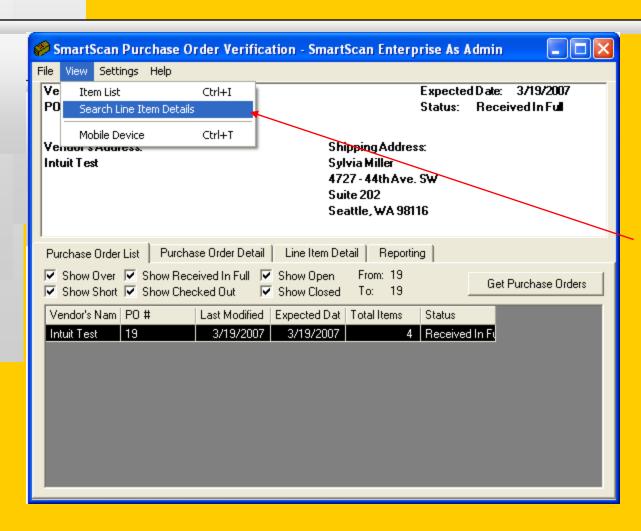
Scan or type in a serial number and press enter.

This serial number is stored in a searchable database.
This will be shown later.



When all scanning is completed, click "Done", and SmartScan will write an Item Receipt in QuickBooks based on the items scanned to update your inventory.

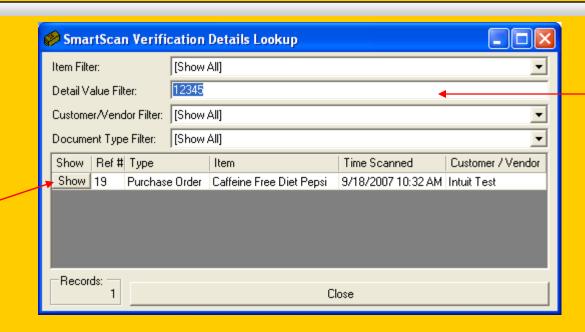




To search serial numbers, select

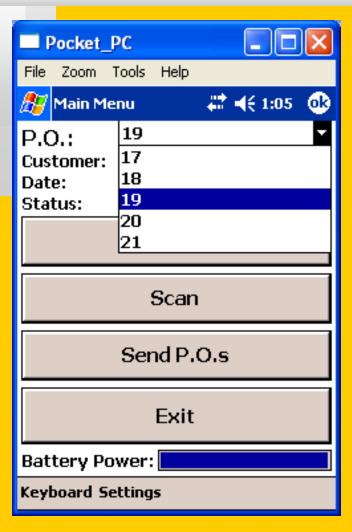
View ►
Search Line
Item Details

If QuickBooks is open, click "Show" to see the corresponding transaction in QuickBooks



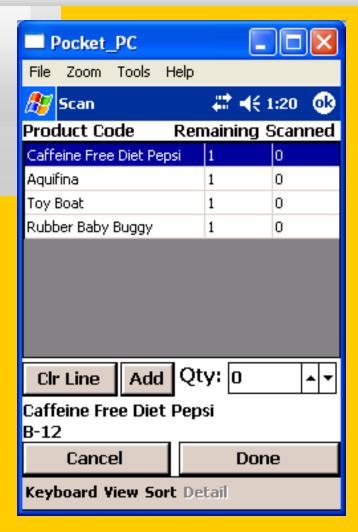
Scan or
type in the
serial
number to
search.

This Verification Details Lookup searchable database logs and combines all serial numbers from Purchase Order, Invoice, and Sales Order Verification so you can track incoming and outgoing serial numbers, where they came from, and who they went to. It's helpful for returns, warranty issues, and recalls.



The Mobile Verification Screen

This is the main screen of the program. Orders have been transferred from the desktop computer to the mobile device. The top dropdown menu allows a Purchase Order to be selected for receiving. The Scan button opens the screen that allows the items on the Purchase Order to be scanned for receiving, and the Get and Send P.O.s buttons transfer P.O.s between the desktop and the handheld.



This is the receiving screen.

It shows items and quantities to be received. Serial numbers can also be logged. When the orders are transferred back to the desktop computer, an Item Receipt will be created in QuickBooks and the serial numbers will be available in the SmartScan Lookup database.

SmartScan

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